



# **SURREY COUNTY COUNCIL**

## **FORWARD PLAN**

### **NOTICE OF DECISIONS**

**To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**1 APRIL 2017 TO 31 JULY 2017**

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at [www.surreycc.gov.uk/committeepapers](http://www.surreycc.gov.uk/committeepapers)

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing [anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk), or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The decision making body/bodies referred to throughout this document are as follows:**

**CABINET 2016/2017**

<b>Name</b>	<b>Cabinet Member</b>	<b>Cabinet Associate</b>
<b>Mr David Hodge</b>	<b>Leader</b>	
<b>Mr Peter Martin</b>	<b>Deputy Leader and Cabinet Lead for Economic Prosperity</b>	
<b>Mrs Clare Curran</b>	<b>Children and Families Wellbeing</b>	
<b>Mr Richard Walsh</b>	<b>Localities and Community Wellbeing</b>	<b>Mrs Kay Hammond – Community Safety Services</b>
<b>Mr Mel Few</b>	<b>Adult Social Care, Wellbeing and Independence</b>	<b>Mr Tim Evans – Adult Social Care, Wellbeing and Independence</b>
<b>Mr John Furey</b>	<b>Highways, Transport and Flooding</b>	
<b>Mr Mike Goodman</b>	<b>Environment and Planning</b>	
<b>Mrs Helyn Clack</b>	<b>Wellbeing and Health</b>	
<b>Mrs Linda Kemeny</b>	<b>Schools, Skills and Educational Achievement</b>	<b>Mrs Mary Lewis – Children, Schools and Families Wellbeing</b>
<b>Ms Denise Le Gal</b>	<b>Business Services and Resident Experience</b>	<b>Mr Tony Samuels – Built Environment</b>

**SURREY COUNTY COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS 1 April 2017 TO 31 July 2017**

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Corporate Priorities</b>	<b>New or Moved Item</b>
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**CABINET MEMBER MEETINGS - APRIL 2017**

11 Apr 2017	Tulk Fund for Secondary School sports facilities	To decide on the use of the remaining capital from the Tulk Fund (registered charity 312006) for which Surrey County Council is the sole trustee.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Leigh Middleton Tel: 01483 519412  Assistant Director Commissioning and Prevention (Garath Symonds)		Wellbeing	Moved from 14/03/2017
11 Apr 2017	Godalming Flood Alleviation Scheme	To approve a £350,000 contribution to the Godalming Flood Alleviation Scheme.	Cabinet Member for Highways, Transport and Flooding Decisions	Cabinet Member for Highways, Transport and Flooding (Mr John Furey)	Doug Hill Tel: 020 8213 2711  Strategic Director Environment and Infrastructure (Trevor Pugh)	Waverly Infrastructure Development Group.		New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
11 Apr 2017	Springfield Primary School, Sunbury On Thames Permanent Expansion - Basic Need Project	<p>To approve the Business Case for the permanent expansion of Springfield Primary School. The school admits 30 pupils at Reception (90 infant places) and admits 60 pupils at Year 3 (240 junior places) a total of 330 places. The proposal is to admit 60 pupils at age Reception (180 infant places) to provide a total of 420 places (2 Form of Entry primary) an increase of an additional 90 infant places.</p> <p><b>Part 2 Annex</b></p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Keith Brown Tel: 020 8541 8651</p> <p>Chief Property Officer (John Stebbings)</p>		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
11 Apr 2017	<p>Three Specialist and Additional Needs Centres at:</p> <p>Ashford Park Primary School Ashford</p> <p>Loseley Fields Primary School Godalming</p> <p>Oakfield Junior School Fetcham</p>	<p>To approve the Business Case for improvements to the following specialist learning and additional needs centres at 3 mainstream primary sector schools to meet the needs of pupils with a greater level of need.</p> <p>Ashford Park Primary School, Ashford Loseley Fields Primary School, Godalming Oakfield Junior School, Fetcham</p> <p><b>Part 2 Annex</b></p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Julie Stockdale Tel: 020 8541 8084</p> <p>Chief Property Officer (John Stebbings)</p>		Wellbeing	

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11 Apr 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the Leader)</p> <p><b>Part 2</b></p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
18 Apr 2017	Amalgamation of Chart Wood School with Starhurst School, through the closure of Starhurst School	The Leader is asked to review the summary of the consultation process to amalgamate the two schools into one special school through the closure of Starhurst (Community Special) and a prescribed alteration to extend the premises and increase the pupil number of Chart Wood (Community special), reducing residential places to 24 and moving to a new site; and on that basis, determine whether to ratify the decision made by the Cabinet Member in June 2016.	Leader Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Julie Beckett Tel: 01483 518109  Assistant Director Schools and Learning (Liz Mills)	An informal consultation process took place in 2016 and included parents, staff, charity groups, local schools, special schools, professional colleagues (SCC and Babcock 4S), unions and Dioceses.  Statutory notices are to be issued and will provide a 4 week opportunity for further comments.	Wellbeing	New



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18 Apr 2017	Community Building Grants Scheme 2017-2018	To make a decision on awarding grants to community buildings that have made applications to the tripartite funded Community Building Grant Scheme	Cabinet Member for Localities and Community Wellbeing Decisions	Cabinet Member for Localities and Community Wellbeing (Mr Richard Walsh)	Saba Hussain Tel: 020 8541 9876	decisions will have been made by borough and district councils to give approval for their match funding.	Resident Experience	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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<b>CABINET - 27 APRIL 2017</b>
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27 Apr 2017	Proposals for Short Breaks Public Consultation	<p>To agree the recommendation for a public consultation exercise in relation to proposed changes to short breaks services for disabled children and young people in Surrey.</p> <p>To agree to the launch of the public consultation on 8 May 2017, to run until 16 June 2017.</p> <p><b>Part 2 Annex</b></p>	Cabinet	Cabinet Member for Children and Families Wellbeing (Mrs Clare Curran)	<p>Frank Offer Tel: 020 8541 9507</p> <p>Assistant Director Commissioning and Prevention (Garath Symonds)</p>		Wellbeing	
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27 Apr 2017	Approval to award one contract and two lots for the maintenance and inspection of traffic signals	To award a contract for Traffic Signals for Lot 1 Inspections and Lot 2 Maintenance from April 2017 for a period of 5 years for Inspections and 3+2 years for Maintenance.	Cabinet	Cabinet Member for Highways, Transport and Flooding (Mr John Furey)	Peter Simmonds Tel: 020 8541 9936  Assistant Director Highways (Jason Russell)		Economic Prosperity	Moved from 28/03/2017
27 Apr 2017	Monitoring County Development	To approve the approach taken to monitoring REG 3 planning decisions to ensure planning compliance relating to County's own development	Cabinet	Mr Peter Martin, Mr Mike Goodman	Alan Stones Tel: 020 8541 9426  Strategic Director Environment and Infrastructure (Trevor Pugh)		Economic Prosperity	Moved from 28/03/2017

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Corporate Priorities</b>	<b>New or Moved Item</b>
27 Apr 2017	Leadership Risk Register	The Cabinet is asked to note the contents of the Leadership risk register and endorse the control actions put in place by the Statutory Responsibilities Network.	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Cath Edwards Tel: 020 8541 9193  Director of Finance (Sheila Little)		Economic Prosperity	
27 Apr 2017	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207  Director of Finance (Sheila Little)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Apr 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p><b>Part 2</b></p>	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
<b>CABINET MEMBER MEETINGS - MAY 2017</b>								
16 May 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)  <b>Part 2</b>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Peter Hall Tel: 020 8541 7670  Chief Property Officer (John Stebbings)		Economic Prosperity	
29 May 2017	Proposed Closure of the Ockley Site of Scott Broadwood Church of England Infant School	The Cabinet Member is asked to determine the statutory notice to close the Ockley site Scott Broadwood C of E Infant School, so as to bring about the consolidation of this school on its Capel site, effective from 1 September 2017.	Leader Decisions	Leader of the Council (Mr David Hodge CBE)	Oliver Gill Tel: 020 8541 7383  Deputy Chief Executive (Julie Fisher)	Public, Parents, Unions and School Staff	Wellbeing	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
<b>CABINET - 30 MAY 2017</b>								

30 May 2017	Unaccompanied Asylum Seeking Children and Young People	<p>In relation to Unaccompanied Asylum Seeking Children &amp; Young People that the Cabinet:</p> <p>Notes the contents of the paper, including the national context, legislative and policy requirement.</p> <p>Agrees the proposed strategy outlined, and commits to ensuring this provision for UASC in order that the County Council will fulfil its statutory obligations in this area, and this will include making the required budget available.</p>	Cabinet	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	<p>Mark Jowett Tel: 01483 519275</p> <p>Assistant Director Children's Services and Safeguarding (Caroline Budden)</p>		Wellbeing	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 May 2017	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207  Chief Property Officer (John Stebbings)		Economic Prosperity	
30 May 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)  <b>Part 2</b>	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Peter Hall Tel: 020 8541 7670  Chief Property Officer (John Stebbings)		Economic Prosperity	



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CABINET MEMBER MEETINGS - JUNE 2017								
13 Jun 2017	Proposed Expansion of Oakwood School	The Cabinet Member is asked to determine the statutory notice to enlarge Oakwood School by 1 Form of Entry, from September 2018 and a further 1 Form of Entry, from September 2019.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Oliver Gill Tel: 020 8541 7383  Strategic Lead for School Commissioning (Julie Stockdale)	Public, Parents, Unions and School Staff	Wellbeing	New
13 Jun 2017	Selection of Preferred Proposer for The Horley North West Free School	The Cabinet Member is asked to formally agree the preferred proposer to operate the Horley North West Free School, which is scheduled to open from September 2020.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Oliver Gill Tel: 020 8541 7383  Deputy Chief Executive (Julie Fisher)		Wellbeing	

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13 Jun 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p><b>Part 2</b></p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

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<b>CABINET - 27 JUNE 2017</b>
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27 Jun 2017	Surrey Safeguarding Adults Annual Report	To consider and note the content of the Annual Report and agrees the next steps for its publication.	Cabinet	Cabinet Member for Adult Social Care, Wellbeing and Independence (Mr Mel Few)	Liz Butcher Tel: 01372 833522	Prior to submission, the Annual Report will be signed off by the Independent chair of the Surrey Safeguarding Adults Board.		New
27 Jun 2017	Proposal for the future funding of Adult Social Care Housing Related Support services	Cabinet endorses the proposal for the future funding of Adult Social Care Housing Related Support services arising from the formal consultation	Cabinet	Cabinet Member for Adult Social Care, Wellbeing and Independence (Mr Mel Few)	Kathryn Pyper Tel: 020 8541 7076  Strategic Director Adult Social Care and Public Health (Helen Atkinson)	Users and providers of housing related support services, Carers, User and carer led groups, Borough and Districts, Clinical Commissioning Groups	Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Jun 2017	Proposed Changes to On-Call Provision in the Spelthorne Area	To make a decision on whether to open the new Fordbridge fire station without an on-call appliance in addition to the wholetime appliance, taking into account the public consultation on the matter.	Cabinet	Cabinet Member for Localities and Community Wellbeing (Mr Richard Walsh)	Sally Wilson Tel: 01737 242444  Chief Fire Officer (Russell Pearson)	Carried out – public consultation across the County taking place from 29 November 2016 – 20 February 2017.	Resident Experience	Moved from 28/03/2017
27 Jun 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)  <b>Part 2</b>	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Peter Hall Tel: 020 8541 7670  Chief Property Officer (John Stebbings)		Economic Prosperity	

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CABINET MEMBER MEETINGS - JULY 2017								
4 Jul 2017	Fair Access Protocol	To agree the Primary and Secondary Fair Access Protocols for 2017/18	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Claire Potier Tel: 01483 517689  Strategic Lead for School Commissioning (Julie Stockdale)	Area Education Officers Area Leads for Pupil Support Primary & Secondary Phase Councils Headteachers & Chairs of Governors at Surrey schools Admissions Forum	Wellbeing	New
4 Jul 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)  <b>Part 2</b>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Peter Hall Tel: 020 8541 7670  Chief Fire Officer (Russell Pearson)		Economic Prosperity	New

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<b>CABINET - 18 JULY 2017</b>								
18 Jul 2017	Farnham Heath End Secondary School, Farnham - Schools Basic Need Expansion Project	<p>To approve the business case for the project to expand Farnham Heath End Secondary School by 1 Form of Entry. The school currently has a Published Admission Number (PAN) of 190 (950 places) secondary and will be increased to a PAN of 220 (1,100 places) secondary providing an additional 150 places to meet the demand for secondary places in the Farnham area of Waverley by 2018.</p> <p><b>Part 2 Annex</b></p>	Cabinet	Ms Denise Le Gal, Mrs Linda Kemeny	<p>Keith Brown Tel: 020 8541 8651, Julie Stockdale Tel: 020 8541 8084</p> <p>Assistant Director Schools and Learning (Liz Mills)</p>		Resident Experience	Moved 27/04/2017

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18 Jul 2017	Preparation of the new Surrey Waste Local Plan: Draft Plan Consultation	To agree that the draft Surrey Waste Local Plan be made available for public consultation for a period of at least 12 weeks	Cabinet	Cabinet Member for Environment and Planning (Mr Mike Goodman)	Katelyn Symington Tel: 020 8541 7933  Head of Place Development (Lesley Harding)		Resident Experience	New
18 Jul 2017	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207  Director of Finance (Sheila Little)		Economic Prosperity	New

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18 Jul 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p><b>Part 2</b></p>	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Fire Officer (Russell Pearson)</p>		Economic Prosperity	New